
Grantwriter-in-Residence

Have you found the perfect match in an RFP from the U.S. Department of Human Services, Robert Wood Johnson, or the Covenant Foundation, but don't have the time or expertise to pursue it? Stop passing up big opportunities and request a Grantwriter-in-Residence.

We will place a Federation Grants Team member on site at your agency for a total of five to seven days. During this intensive mentorship, we will work with select administrative and program staff to develop a full proposal and at the same time, build your capacity to go after future grants.

From planning to researching, writing, budgeting, formatting, collating, and communicating with the funder, we will walk you through the application process from start to finish. You will come away with new skills and the confidence to do it yourself next time.

The Federation Grants Team

Sarah Follmer
Program Specialist, Grants

Dana Rhodes
Assistant Vice President, Grants &
Community Services

Eve Samson
Assistant Director, Grants &
Community Services

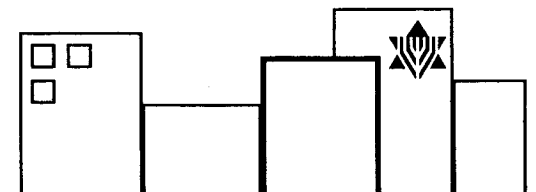
Chai Wolfman
Program Specialist, Grants

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Building Grants Capacity A Catalogue of Services

*Provided by the
Jewish Federation of Metropolitan Chicago
Grants Team*



The mission of the Jewish Federation Grants Team is to generate foundation and government grant revenue in support of programs addressing the needs of the Chicago Jewish community. To this end, the Grants Team offers technical assistance to affiliate and beneficiary agencies in order to build capacity to secure grant funding.

To access any of the services highlighted below, please contact Dana Rhodes, Assistant Vice President of Grants & Community Services by phone at 312-357-4944 or by email at DanaRhodes@juf.org.

Grant Alert

Delivered straight to your inbox! Sign up to receive this bi-weekly e-newsletter that highlights upcoming funding opportunities, workshops, and other relevant information.

Grants Network Meetings

Schmooze, nosh, network, learn, grow, and get out of your office for a few hours. Quarterly Grants Network meetings offer a chance to learn and improve technical skills, discuss grant-related topics, get to know your colleagues at other agencies, and hear from foundation leaders and other experts in the field. Watch for a schedule of meetings and topics or call to find out the next meeting date.

Logic Model Building

Inputs, activities, outputs, outcomes, indicators, data sources, data collection methods. . . many funders ask you to think about your program in logic model form. The Grants Team can help you bend your brain around this evaluation tool.

Site Visit Consultation

Congratulations on making it to this phase. Put your fears aside and start preparing. The Grants Team will help you think through content, participants, materials and how to meet the funder's expectation for this important meeting.

One-on-One Tutorials

You don't have to wait for a Grants Network meeting to gain knowledge on grant writing. Whether you are new to your position or need a refresher, call to schedule your private session today. Possible topics for your five to 55 minute tutorial include: *How to Read a 990*, *Prospect Research 101*, *Mock Funder Pitch: Role Playing the Phone Call*, *Writing Outcome Objectives*, *Fine-Tuning Your Budget*.

Proposal Planning

If you have a new application to tackle and you don't know where to start, the Grants Team can help get you up and running. In just one meeting, you will have a proposal outline, a work plan, templates for letters of support, and other customized tools to guide you through the application process.

Proposal and Report Editing

As you are pulling together your submission, the Grants Team will act as your second pair of eyes. We will help you cut, flip, highlight, polish and proof your way to a compelling, well-formatted and error-free document. Please give us three days advance notice.

Prospect Research

Are you trying to get a new program off the ground or sustain an existing program? Finding the right funder for your program may seem daunting. With FC Search, Hoover's, Illinois Funding Source, and other resources at our fingertips, we will research possible funders for you to pursue.

Proposal Writing 101

Program staff, administrators, development staff and other agency professionals may never be called on to *write* a proposal, but might benefit from being able to *think* about agency programs through a grants lens. This on-request, on-site presentation will walk through each section of a grant proposal and get participants involved in the creation of sample sections.

