

## **2011-2012 Voices: Chicago Jewish Teen Foundation Request**

### **Committee on Children**

**Voices: The Chicago Jewish Teen Foundation** is comprised of a group of Jewish teenagers from the Chicago area from a variety of backgrounds. The foundation focuses on different philanthropic needs each year. We are funded by a special endowment through the Jewish Federation of Metropolitan Chicago as well as our own contributions.

This year, the foundation members divided into committees based upon five different areas of interest: Children, Aid to Israel, Environment & Natural Resources, Health & Medicine, and Special Needs. This RFP represents the grant guidelines and funding goals of the Committee on Children.

#### **What is Funded?**

In the 2011-2012 year, Voices: The Chicago Jewish Teen Foundation Committee on Children will fund proposals in the following program areas:

1. Programs that promote literacy among children grades Pre-K through fifth grade
2. Programs that support learning English as a second language among children grades Pre-K through fifth grade
3. Programs that promote and teach tolerance and acceptance of diversity for children ages 0-19

*High priority will be given to applications for programs based in the Chicago area, as well as programs that serve the Jewish community.*

#### **What is Not Funded?**

We will not accept proposals requesting funding for:

1. Ideas/philosophies not supported by Voices: The Chicago Jewish Teen Foundation
2. Capital/structural costs
3. Promotional materials

Approximately \$30,000 in grants (divided by 5 different areas of interest) will be awarded this year. Proposals will be considered up to \$6,000 for funding. Annually, the giving circle receives over 50 proposals and on average funds 20% of projects in small amounts.

## To Apply:

Please submit the following documents:

1. Grant Application Form (attached)
2. One to two page description of the project for which you are seeking funding. Please be sure to include the following:
  - a) Organizational capacity
  - b) Need for the program
  - c) Program description
  - d) Measurable objectives
  - e) Evaluation plan
3. Copy of your current agency budget, including a budget narrative (no more than one page) describing any non-personnel costs
4. Copy of your projected agency budget (if available), including a budget narrative (no more than one page) describing any non-personnel costs
5. Projected project budget, including a budget narrative (no more than one page) describing any non-personnel costs
6. Proof of 501(c)(3) status **OR** a letter of authorization from your fiscal agent
7. List of the agency board of directors

## Other Requirements:

Because the Voices board members are teens who are in school during normal business hours, some organizations may be asked to make a presentation (either in person, if possible, or by video conference) about their proposal on **Sunday, April 29, 2012** in the Chicago area.

- Applications and proposals are due by Monday, March 5, 2012.
- Grant decisions will be made by May 2012.

Send applications and requested supporting documents by email to: [stephaniegoldfarb@juf.org](mailto:stephaniegoldfarb@juf.org).

If you have any questions or need more information please contact Stephanie Goldfarb:

- Phone: 312-444-2802
- Fax: 312-444-2086
- Email: [stephaniegoldfarb@juf.org](mailto:stephaniegoldfarb@juf.org)

**Voices: The Chicago Jewish Teen Foundation  
Committee on Children  
2011-2012 Grant Application Form**

*Please complete all questions below in the space provided. You may reproduce this application on your computer, but please use the same space (one page) to answer the questions.*

PROJECT TITLE (if applicable): \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact person and title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Year Organization Founded: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Is your organization a tax-exempt 501(c) 3? \_\_\_\_\_ Yes \_\_\_\_\_ No

If not, what organization will serve as your Fiscal Agent? \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_ Organization's Annual Operating Budget: \_\_\_\_\_

Total Project Budget: \$ \_\_\_\_\_ Amount requested from other sources: \_\_\_\_\_

Will a member of your staff be available to make an in-person presentation in the Chicago area about your proposal on Sunday, April 29, 2012? \_\_\_\_\_ Yes \_\_\_\_\_ No

Will a member of your staff be available to make a Skype or other teleconference presentation about your proposal on Sunday, April 29, 2012? \_\_\_\_\_ Yes \_\_\_\_\_ No

Geographic focus:

- Chicago Metropolitan area       Other (please specify location) \_\_\_\_\_

If Voices is unable to fully fund your proposal, how might this affect your program?

Summarize the Organization's Mission:

Please provide a brief summary of the project for which you are seeking funding: