

2011-2012 Voices: Chicago Jewish Teen Foundation Request

Committee on Special Needs

Voices: The Chicago Jewish Teen Foundation is comprised of a group of Jewish teenagers from the Chicago area from a variety of backgrounds. The foundation focuses on different philanthropic needs each year. We are funded by a special endowment through the Jewish Federation of Metropolitan Chicago as well as our own contributions.

This year, the foundation members divided into committees based upon five different areas of interest: Children, Aid to Israel, Environment & Natural Resources, Health & Medicine, and Special Needs. This RFP represents the grant guidelines and funding goals of the Committee on Special Needs.

What is Funded?

In the 2011-2012 year, Voices: The Chicago Jewish Teen Foundation Committee on Special Needs will fund proposals in the following program areas:

1. Programs and organizations that support, teach, and provide help for individuals of all ages with emotional, behavioral, developmental, or physical disabilities.
2. Programs in the Midwest
3. Programs providing educational, after school, assisted living or transitional programs for individuals with special needs.

High priority will be given to applications for programs based in the Chicago area as well as Jewish programs.

What is Not Funded?

We will not accept proposals requesting funding for:

1. Ideas/philosophies not supported by Voices: The Chicago Jewish Teen Foundation

Approximately \$30,000 in grants (divided by 5 different areas of interest) will be awarded this year. Proposals will be considered up to \$6,000 for funding. Annually, the giving circle receives over 50 proposals and on average funds 20% of projects in small amounts.

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To Apply:

Please submit the following documents:

1. Grant Application Form (attached)
2. One to two page description of the project for which you are seeking funding. Please be sure to include the following:
 - a) Organizational capacity
 - b) Need for the program
 - c) Program description
 - d) Measurable objectives
 - e) Evaluation plan
3. Copy of your current agency budget, including a budget narrative (no more than one page) describing any non-personnel costs
4. Copy of your projected agency budget (if available), including a budget narrative (no more than one page) describing any non-personnel costs
5. Projected project budget, including a budget narrative (no more than one page) describing any non-personnel costs
6. Proof of 501(c)(3) status **OR** a letter of authorization from your fiscal agent
7. List of the agency board of directors

Other Requirements:

Because the Voices board members are teens who are in school during normal business hours, some organizations may be asked to make a presentation (either in person, if possible, or by video conference) about their proposal on **Sunday, April 29, 2012** in the Chicago area.

- Applications and proposals are due by Monday, March 5, 2012.
- Grant decisions will be made by May 2012.

Send applications and requested supporting documents by email to: stephaniegoldfarb@juf.org.

If you have any questions or need more information please contact Stephanie Goldfarb:

Phone: 312-444-2802

Fax: 312-444-2086

Email: stephaniegoldfarb@juf.org

**Voices: The Chicago Jewish Teen Foundation
Committee on Special Needs
2011-2012 Grant Application Form**

Please complete all questions below in the space provided. You may reproduce this application on your computer, but please use the same space (one page) to answer the questions.

PROJECT TITLE (if applicable): _____

Organization: _____

Address: _____

Contact person and title: _____

Telephone: _____ Fax: _____

Email: _____ Website: _____

Year Organization Founded: _____

Executive Director: _____

Is your organization a tax-exempt 501(c) 3? _____ Yes _____ No

If not, what organization will serve as your Fiscal Agent? _____

Amount requested: \$ _____ Organization's Annual Operating Budget: _____

Total Project Budget: \$ _____ Amount requested from other sources: _____

Will a member of your staff be available to make an in-person presentation in the Chicago area about your proposal on Sunday, April 29, 2012? _____ Yes _____ No

Will a member of your staff be available to make a Skype or other teleconference presentation about your proposal on Sunday, April 29, 2012? _____ Yes _____ No

Geographic focus:

Chicago Metropolitan area Other (please specify location) _____

If Voices is unable to fully fund your proposal, how might this affect your program?

Summarize the Organization's Mission:

Please provide a brief summary of the project for which you are seeking funding: